Locker Policy
of the Warsaw Public Library
Central Library of the Masovian Voivodeship

1. The Library provides access to the lockers for Readers to store their outdoor clothes, personal items or luggage during their stay at the Library.

2. The use of the lockers is free of charge.

3. In order to use the locker, the Reader shall produce a valid Library Card.

4. The Reader shall use only one locker at a time.

5. Keys to the lockers shall be issued and returned at the Reception Desk during the opening hours of the Library. When the key is issued, its number is assigned to the Reader's account in the Library system. When the key is returned, it is recorded in the Reader's account.

6. When leaving the Library, the Reader shall remove all the contents of the locker and return the key to the Reception Desk at least 10 minutes prior to Library closing time.

7. The Library Cards of Readers who have not returned the key shall be locked. The names of these Readers shall be indicated in the report printed from the Library system after Library closing time.

8. Any locker to which the key has not been returned by closing time shall be opened by the Library security officer. The contents of the locker (except for perishable items) shall be deposited at the Security Office until the key is returned to the Reception Desk, but for no longer than 14 days.

9. If the key is not returned or if the key is damaged, the Reader shall be charged a fee of PLN 50. The Library Card of the Reader shall be locked until payment is made. The Reader may reclaim their items at the Security Office upon proving that the items have been left in the locker by the Reader, giving a detailed description of the items in the confirmation of locker contents receipt, and paying the aforementioned fee.

10. The Reader who returned the key the following day shall not be charged the fee referred to in point 9. In such a case, the Reader's Library Card is unlocked upon return of the key and the items may be reclaimed at the Security Office upon proving that they have been left in the locker by the Reader.

11. If the items are not claimed within 14 days and their estimated value exceeds PLN 100, they shall be transferred to the Lost and Found Property Office of the Capital City of Warsaw. If the value of the items does not exceed 100 PLN, they shall be removed in the presence of a committee.

12. The Reader who has not returned the locker key twice shall be denied access to the lockers.
13. Chemicals or biological substances, hazardous materials or objects are strictly prohibited inside the lockers.

14. The Library shall be not liable for any valuables left by Readers in the lockers.